**SCHEME OF MEMBERS' ALLOWANCES – 2022** Appendix 1

With effect from 1 April, 2022

Basic allowance £6,385.95

Special Responsibility Allowance

For those members with significant responsibilities

Elected Mayor £49,377.04

Deputy Mayor £16,691.88

Portfolio Holder £13,827.83

Overview and Scrutiny Chair £6,920.95

Planning Applications Committee Chair £9,587.85

Licensing Committee Chair £7,505.10

Governance and Standards Committee Chair £2,700.00

Independent Member of Governance and Standards Committee £530.51

Leader of main Opposition Group not on Cabinet £988.45

Leaders of Groups receive an allowance based upon the number of members in the Group £319.59

No member shall be entitled to claim more than one Special Responsibility Allowance

Civic Allowance for Chair of Council £2,586.19

Civic Allowance for Vice-Chair of Council £1,065.30

Travelling allowances for the each Ward

Flat Rate Travelling Allowance

Area 1 Area 2 Area 3

Abbott Berry Hill Market Warsop

Brick Kiln Eakring Meden

Broomhill Holly Netherfield

Carr Bank Hornby Warsop Carrs

Grange Farm Kings Walk

Ladybrook Kingsway

Newgate Lindhurst

Oakham Ling Forest

Penniment Manor

Bull Farm/ Pleasley Hill Maun Valley

Portland Newlands

Sandhurst Oak Tree

Sherwood Park Hall

Woodlands Peafields

Yeoman Hill Racecourse

Ransom Wood

Woodhouse

£165.04 £229.84 £447.90

Elected Mayor £791.23

Chair of the Council £589.33

Vice Chair of the Council £56.24

**Dependants' Carer's Allowance**

For Child Care, the Dependants' Carer's Allowance, set at an hourly rate of £5.50, can be claimed when members are engaged in approved duties, and supported by a receipt. Care by members of the immediate family (i.e. members of the same household, grandparents, uncles, aunts) is not eligible for payment.

**Care for Other Dependants**

Payment for the care of other dependants shall be at the appropriate rate of Nottinghamshire County Council Social Services Department.

**Indexation**

There will be no indexation of allowances with the exception of travel allowances outside the District, which will be paid in accordance with the prevailing rate determined by HMRC; and the dependants' carer's allowance for care of dependants other than children.

**Expenses outside the District:**

Where no overnight stay is involved:

i) Breakfast allowance (more than 4 hrs away from district of Mansfield before 11 a.m.) I.e. the journey must start before7.00 a.m. £6.32

ii) Lunch allowance (more than 4 hrs away from district of Mansfield including the period between 12 noon and 2 p.m.) £8.71

Either Tea only or Evening meal allowance only as appropriate may be claimed:

iii) Tea allowance (more than 4 hrs away from district of Mansfield including the period 6.30 p.m. to 8.30 p.m.) £3.61

iv) Evening meal allowance (more than 4 hrs away from the district of Mansfield ending after 8.30 p.m.) £10.80

For overnight stay absence:

For each continuous period of 24 hours reckoned from departure time (Includes accommodation, meals and subsistence) £99.72

Absence in London or at annual conference of Local Government Association (Includes accommodation, meals and subsistence £130.00

For this purpose London means the City of London and the inner London Boroughs. In cases where subsistence is provided free of charge, no subsistence allowances should be claimed on the members' allowance claim form.

**Meals on Trains:**

Where main meals (i.e. a full breakfast, lunch or dinner) are taken on trains during a period for which there is an entitlement to a day subsistence allowance, the reasonable cost of the meals (including V.A.T.) may be reimbursed in full, within the limits specified below. In such circumstances, reimbursement for the reasonable cost of a meal would replace the entitlement to the day subsistence allowance for the appropriate period.

(A supporting receipt must be provided).

The limitations on reimbursements are:-

(i) For breakfast, an absence of more than 4 hours, before 11am.

(ii) For lunch, an absence of more than 4 hours, including the period between

12 noon and 2pm.

(iii) For dinner, an absence of more than 4 hours ending after 8.30pm.

**Travelling by Rail**

This is to be reduced to the actual cost of the journey, such claim not to exceed the ordinary standard class rail fare. First class rail is possible provided that the cost by using railcards or advance purchase is less than or equivalent to the ordinary standard class fare.

The mileage rates for all bands of motor vehicle will be that prevailing for the

HMRC which currently are:

Use of Motor Car 45p

Use of Motor Cycle 24p

Use of Bicycle 20p

Members to insure their vehicles for business purposes when on council business.

**Part –Year Entitlements**

Where the term of office of a Councillor begins or ends otherwise than at the beginning or end of a year, the entitlement of that Councillor to a basic or other allowance shall be calculated by comparing the number of days the term of office covers in that year with the number of days in that year.

**Repayment of Allowances**

Where payment of any allowance has already been made in respect of any period during which the member concerned is –

i. Ceases to be a member of the authority; or

ii. Is in any other way not entitled to receive the allowance in respect of that period.

The authority will require that such part of the allowance as relates to any such period be repaid to the authority.

Claims and Payments

A claim for expenses under this scheme shall be made within four months of the date of the meeting in respect of which the entitlement to the expenses arises.

A member who is also a member of another authority to which the Regulations apply, shall not receive allowances from more than one authority in respect of the same duties.

**Foregoing Allowances**

Any member may, by notice in writing to the Proper Officer of the Authority

(Chief Executive Officer), elect to forego his /her entitlement or any part of his /her allowance